Greater Essex CAREERS HUB | THE CAREERS & ENTERPRISE COMPANY

EMPLOYER - STUDENT Meeting Form

Building skills. Exploring careers. Planning for the future.

Name: _____

Date: _____

School/College: _____

Placement Organisation: _____

Employer Contact: _____

Placement Dates: _____

THREE STRONGEST SKILLS IDENTIFIED

What skills does the student feel they are confident in and already use well?

1: _____

2: _____

3: _____

THREE SKILLS TO DEVELOP

What skills would the student most like to develop during their placement?

1: _____

2: _____

3: _____

ACTIVITIES AND OPPORTUNITIES TO DEVELOP SKILLS

What activities or experiences will the student have during their placement to help them develop these skills?

SKILL TO DEVELOP	ACTIVITY / OPPORTUNITY PLANNED
COMMUNICATION	
TEAMWORK	
PROBLEM SOLVING	
CREATIVITY	
LISTENING	
PRESENTING	
STAYING POSITIVE	
AIMING HIGH	
LEADERSHIP	